



myGBed TRAINING CALENDAR 2018

FEBRUARY

Monday	Tuesday	Wednesday	Thursday	Friday
5	6 Role of a Return to Work Coordinator (Vic)	7 	8	9
12 	13 HSR Initial OHS Training Course (Vic)	14 	15 Developing a Safety Management System (Vic) Hazard Management (SA)	16
19	20 HSR Initial OHS Training Course (Vic)	21 	22 Understanding the OHS Regulations (Vic) Critical Incident Management (NT)	23
26	27 Basic Claims Management (Vic)	28		

MARCH

Monday	Tuesday	Wednesday	Thursday	Friday
			1 	2
5	6 The Human Impact of Case Management (NT)	7 	8 Consultation / Effective Safety Committees (Vic) Mental Health in the Workplace & Preventing Psychological Injuries (NT) Strong 4 Life Healthy Mind Training (NT) Basic Claims and RTW Principles (SA) Motivation & Millennials (SA) Role of a Return to Work Coordinator (Vic)	
12	13	14	15 Preventing & Responding to Bullying in the Workplace (NT) Role of a Return to Work Coordinator (Vic)	16
19 	20 HSR Initial OHS Training Course (Vic)	21 OHS for Managers & Supervisors (Vic)	22 Coming of Age – OHS Implications for the Ageing Workforce (Vic) Motivation and Millennials (SA)	23
26 	27 HSR Initial OHS Training Course (Vic)	28 	29	30

HOW TO ENROL:

1 REGISTER

- Go to mygbed.gallagherbassett.com.au
- Click 'register' under 'login' and 'course catalogue'
- Enter your details
- When asked for the registration code, enter myGBed
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NEW COURSES ADDED FREQUENTLY

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APRIL

MAY

Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4 Hazard Management & Safe Systems of Work (Vic)	5 	6		1	2 HSR Refresher OHS Training Course (Vic)	3 Developing Safety Policies and Procedures (Vic)	4
9	10 Advanced Claims Management (Vic) 	11 Role of a Return to Work Coordinator (Vic)	12 	13	7 HSR Initial OHS Training Course (Vic)	8 Workers Compensation – Advanced (NT) 	9	10 	11
16	17	18 Incident Reporting & Investigation (Vic) HSR Initial OHS Training Course (Vic)	19 WHS for Managers and Supervisors 	20	14	15 Role of a Return to Work Coordinator (Vic)	16 Internal Auditing (Vic) Advanced Claims and Return to Work Principles (SA) Managing Stress in the Workplace (SA) Emotional Intelligence and Conflict Management for RTW (NT)	17 Emotional Intelligence and Conflict Management for RTW (NT)	18
23 	24 Introduction to Workers Compensation (NT) Motivation & Millennials - Managing your younger workforce (NT)	25	26 HSR Initial OHS Training Course (Vic) 	27 RTW Responsibilities for Managers & Supervisors (NT) HSR Initial OHS Training Course (Vic) 	21 	22 Role of a Return to Work Coordinator (Vic)	23 Participative Ergonomics for Manual Tasks (PErforM) (Vic)	24	25
30					28	29	30 Overview of Premium (Vic)	31	

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JUNE

JULY

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				1	2	3	4	5	6
4 HSR Initial OHS Training Course (Vic)	5 Managing Employees Fitness for work (NT) HSR Initial OHS Training Course (Vic)	6 HSR Initial OHS Training Course (Vic)	7 Preventing and Responding to Bullying (Vic)	8 	9	10 Managing Occupational Stress in the Workplace (Vic)	11	12	13
11 Coming of Age - OHS Implications for the Ageing Workforce (NT)	12 HSR Initial OHS Training Course (Vic)	13 HSR Initial OHS Training Course (Vic) Helping people get back to work (NT)	14 Effective Contractor Management (Vic)	15	16	17 Developing a Safety Management System (Vic)	18 Role of a Return to Work Coordinator (Vic) Overview and Management of Premiums (SA) Manual Handling and Ergonomics (SA)	19 Mental Health in the Workplace & Preventing Psychological Injuries (NT) Strong 4 Life Healthy Mind Training (NT)	20
18	19 Role of a Return to Work Coordinator (Vic)	20 	21 Dispute Resolution for Employers (SA) Bullying in the Workplace (SA)	22	23	24 Understanding the OHS Regulations (Vic)	25 Role of a Return to Work Coordinator (Vic)	26 	27 Critical Incident Management (NT)
25	26 HSR Refresher OHS Training Course (Vic)	27	28	29	30	31			

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AUGUST

SEPTEMBER

Monday	Tuesday	Wednesday	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Friday
		 1 Developing Safety Policies and Procedures (Vic)	2 Basic Claims & Return to Work Principles (SA) WHS Management Systems (SA)	 3	3	4	 5 Workers Compensation – Advanced (NT)	6 The Human Impact of Case Management (NT)	7
6	 7 RTW Responsibilities for Managers & Supervisors (NT)	8	9	10	10	 11 Emotional Intelligence and Conflict Management for RTW (NT)	12	13 Hazard Management & Safe Systems of Work (Vic)	14
13	14	15	16 Consultation / Effective Safety Committees (Vic)	17	17	18	19 Role of a Return to Work Coordinator (Vic)	20 Consultation and Effective Safety Committees (SA) Role of a Return to Work Coordinator (Vic)	21
20	21 Role of a Return to Work Coordinator (Vic)	 22 OHS for Managers & Supervisors (Vic) Introduction to Workers Compensation (NT)	23	 24	24	25	 26 Basic Claims Management (Vic)	27 Incident Reporting & Investigation (Vic)	 28
27	28	29	30	31					

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OCTOBER

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1	2	3  Motivation & Millennials – Managing your Younger Workforce (Vic)	4	5
8	9 Managing Employees Fitness for work (NT)	10 Advanced Claims & Return to Work Principles (SA) Chemical Safety in the Workplace (SA)	11 Role of a Return to Work Coordinator (Vic)	12
15 	16 Helping people get back to work (NT)	17  Internal Auditing (Vic)	18 Role of a Return to Work Coordinator (Vic)	19 
22	23	24	25 Participative Ergonomics for Manual Tasks (PErforM) (Vic)	26
29	30	31		

NOVEMBER

Monday	Tuesday	Wednesday	Thursday	Friday
			1  Advanced Claims Management (Vic)	2
5	6	7	8 Preventing and Responding to Bullying (Vic)	9 
12	13 Preventing & Responding to Bullying in the Workplace (NT)	14  Coming of Age – OHS Implications for the Ageing Workforce (NT)	15 Effective Contractor Management (Vic)	16
19	20 Motivation & Millennials - Managing your younger workforce (NT)	21 Role of a Return to Work Coordinator (Vic)	22  Monitoring & Auditing Initiatives (SA)	23

DECEMBER

3 Effective Contractor Management (SA)	4	5	6	7
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